



**COLORADO FISCAL
POLICY INSTITUTE**

Justice and Economic Security for all Coloradans

JOB ANNOUNCEMENT

Tax Policy Analyst

**Colorado Fiscal Policy Institute,
a project of the Colorado Center on Law and Policy**

The Colorado Fiscal Policy Institute, a nonpartisan, nonprofit organization that conducts research analysis and advocacy on a range of state tax, budget and other policy issues with a particular focus on issues affecting lower income Coloradans, seeks to hire a Tax Policy Analyst. This individual will serve as COFPI's analyst on tax policy issues and participate in the organization's analysis of other state tax, budget, and economic policy issues. The responsibilities of a Tax Policy Analyst include researching and writing reports; developing and analyzing state tax policy proposals; reviewing local and federal tax policy proposals; representing the CCLP before state and local constituency groups and policymakers; providing assistance to community groups, legislative staff, and government officials; and analyzing social and economic data to identify the impact of state and federal policies on low- and middle-income Coloradans. Qualifications for the position include:

- A graduate degree in a relevant discipline, such as tax, public policy, economics, or planning.
- Outstanding written and verbal communications skills, including a demonstrated ability to communicate complex topics to non-expert audiences.
- Demonstrated ability to think strategically, identify opportunities, and develop public policy options.
- At least two years of directly related program or policy analysis experience. The ideal candidate will be familiar with legislative processes at the state or federal level.
- Strong analytic skills, including proficiency with spreadsheets and databases.
- Self-motivation, ability to work independently, and ability to prioritize tasks.
- Willingness to work as a part of a team.
- Commitment to the mission and goals of the CCLP.

The Colorado Center on Law and Policy strives to be an inclusive organization, and as such takes affirmative action to insure that discrimination does not occur against an employee or applicant on the basis of race, creed, color, age, sex, national origin, marital status, sexual orientation, religious or political affiliation, disability or any other classification considered discriminatory under applicable law and internal policy. Persons of color and persons fluent in Spanish are encouraged to apply.

This position is full-time and is based in Denver. Salary will be \$55-\$68K based on experience and includes health and dental benefits. Applications will be accepted until the position is filled.

To apply, email a resume, cover letter and brief writing sample before COB August 28, 2009 to:

Rita Young
Director of Administration
Colorado Center on Law and Policy
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